

ST CLEER PARISH COUNCIL

TO MEMBERS OF THE COUNCIL:

Cllrs. Prinn, Horsfield, Harbord, Pearce, Sargeant, Laybury, Gymer and Ayres

Dear Members,

I hereby give you notice that a Finance and General Purposes committee Council Meeting of St Cleer Parish Council will be held on **Wednesday 11th March 2026 at 7pm in the Pavilion, Sports Field, St Cleer.**

All members of the Finance and General purposes committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours Sincerely,

Katie-Marie Goodwright – Clerk / RFO

The press and public are invited to attend the meeting. Members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk - clerk@stcleerparishcouncil.gov.uk

Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Reference	Item
1.	Persons Present/Apologies To note persons, present and receive apologies for absence.
2.	Receive any Declarations of Interest from Members/Dispensations - Disclosable pecuniary interests - Non-registrable interests - Declarations of gifts - Applications for dispensations
3.	Allow up to 15 Minutes for members of the public to address the council.
4.	TO REVIEW AND APPROVE previous F&GP meeting minutes from 14.01.26
5.	Planning - TO RESOLVE to comment 'to support' 'to object' or 'to make no comment' on the on the applications below on the Cornwall Council planning portal: and any other planning applications received before 12pm on 11.03.26 that require a decision before full council meeting 25.03.26
6.	TO REVIEW hire rate for 26/27 for allotments and RECOMMEND to Full Council
7.	TO RECEIVE the updated Asset Register, make any comments / amendments, and RECOMMEND to full council for approval
8.	TO REVIEW updated Corporate Risk Assessment, make any changes, and RECOMMEND to full council
9.	TO REVIEW EMR's, and make any recommendations to full council
10.	To REVIEW and ACCEPT the terms of reference from Cornwall Council for internal audit
11.	TO REVIEW the following policies and recommend to full council - Bad Debt policy - <i>review in 3 years</i> - Managing Clerk Absence Policy, & Sickness Absence form - <i>review in 3 years</i> - F&GP TOR - <i>Review again May 27</i> - HR Committee TOR - <i>Review again May 27</i> - Reserves and investment policy - <i>Review again May 27</i>
12.	Date of next meeting: 15.04.2026
13.	*Proposal to restrict meeting and exclusion of the press and public for a closed session - 1960 Public Bodies (admission to Meetings) act s1 (2)*
14.	TO DISCUSS quote from Whyfield for book keeping and report creation during temp clerk / RFO placement, and discuss if needed, and make any recommendations to full council

Meeting called by: Chair Cllr Jon Prinn

Agenda Signed by: Katie-Marie Goodwright – Clerk / RFO

Date: 04.03.2026

clerk@stcleerparishcouncil.gov.uk