

ST CLEER PARISH COUNCIL

TO MEMBERS OF THE COUNCIL: Cllrs. Prinn, Horsfield, Harbord, Pearce, Sargeant, Laybury, Gymer, Ayres and Emuss

Dear Members,

I hereby give you notice that a Finance and General Purposes committee Council Meeting of St Cleer Parish Council will be held on **Wednesday 15th April 2026 5 minutes after the end of the HR meeting which starts at 7pm in the Pavilion, Sports Field, St Cleer.**

All members of the Finance and General purposes committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours Sincerely, Katie-Marie Goodwright – Clerk / RFO

The press and public are invited to attend the meeting. Members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk - clerk@stcleerparishcouncil.gov.uk
Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Reference	Item
1.	Persons Present/Apologies: To note persons, present and receive apologies for absence.
2.	Receive any Declarations of Interest from Members/Dispensations <ul style="list-style-type: none"> - Disclosable pecuniary interests - Non-registrable interests - Declarations of gifts - Applications for dispensations
3.	Allow up to 15 Minutes for members of the public to address the council.
4.	TO REVIEW AND APPROVE previous F&GP meeting minutes 11.03.26
5.	TO RECEIVE the Internal Control Log report for 25/26 , make any comments / amendments, and RECOMMEND to full council for approval
6.	TO RECEIVE the Transparency audit for 25/26, make any comments / amendments, and RECOMMEND to full council for approval
7.	To RECEIVE the year end financial reports, and RECOMMEND to full council for approval. To include; <ul style="list-style-type: none"> - Budget report with explanations for any significant or unanticipated variances
8.	To REVIEW the VAT return for 24-25 and RECOMMEND to full council for submission to HMRC
9.	To COMPLETE / REVIEW answers to Annual Governance and Accountability Return 2024/25, to RECOMMEND to full council for approval <ul style="list-style-type: none"> - a - Annual Internal Audit Report 2024/25 (page 3) - b - Section 1 – Annual Governance Statement 2024/25 (page 4) - c - Section 2 – Accounting Statements for 2024/25 (page 5)
10.	TO REVIEW the following policies and recommend to full council <ul style="list-style-type: none"> - A - Financial Regulations - <i>Review May 27</i> - B - Standing orders - <i>Review May 27</i> - C- Health and safety Policy - <i>Review May 27</i> - D- Councillor induction pack - <i>Review May 27</i> - E -TOR for F&GP Committee - F -TOR for HR committee - G - Reserves and investment Policy
11.	TO CONSIDER grant application <ul style="list-style-type: none"> - Cornwall Heritage Trust - £500 for well dressing ceremony in May
12.	TO CONSIDER proposal from a member of the public for a gate to be installed at the top end fence line of the allotments, between the allotments and The Orchard
13.	TO CONSIDER payment to be made ahead of Full Council Meeting 22.04.26 to Dan Billing for re-surfacing of the car park £23,650 + VAT
14.	Date of next meeting: 8th July 2026
15.	TO REVIEW Allotment EMR for 26/27

Meeting called by: Chair Cllr Jon Prinn

Date: 08.04.2026

Agenda Signed by: Katie-Marie Goodwright – Clerk / RFO

clerk@stcleerparishcouncil.gov.uk