

ST CLEER PARISH COUNCIL

TO MEMBERS OF THE COUNCIL:

Cllrs. Prinn, Horsfield, Harbord, Piper, Pearce, Sargeant, Laybury, Gymer and Ayres

Dear Members,

I hereby give you notice that a Finance and General Purposes committee Council Meeting of St Cleer Parish Council will be held on Wednesday 10th September **2025 at 7pm in the Pavilion, Sports Field, St Cleer.**

All members of the committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours Sincerely,

Katie-Marie Goodwright – Clerk / RFO

Press and public are invited to attend the meeting. Members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk - clerk@stcleerparishcouncil.gov.uk

Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Reference	Item
1.	Persons Present/Apologies To note persons, present and receive apologies for absence.
2.	Receive any Declarations of Interest from Members/Dispensations <ul style="list-style-type: none">- Disclosable pecuniary interests- Non-registrable interests- Declarations of gifts- Applications for dispensations
3.	Allow up to 15 Minutes for members of the public to address the council.
4.	TO REVIEW AND APPROVE previous F&GP meeting minutes from 02.07.25
5.	To REVIEW 2024-2025 hire rates and make suggestions for 2026 / 2027 rates in preparation for budget setting, and RECOMMEND to full council
6.	To REVIEW AND DISCUSS August 2025 budget monitoring report, and make notes for budget setting 2025-2026. (<i>Budget proposal to be presented at October finance meeting</i>)
7.	TO REVIEW the following policies and recommend to Full Council <ul style="list-style-type: none">- Councillor Officer Protocol - <i>to review in 3 years</i>- Antibullying and Grience policy (combined) - <i>to review in 3 years</i>- General and Approved Contractor Policy, and Approved Contractor application form - <i>review in 3 years</i>)- Internal Controls Policy (<i>6 month update review</i>) - <i>review in 1 year</i>- Pavillion Hire booking form and T&C - <i>review in 3 years</i>- Allotment tenancy agreement and management procedure - <i>review in 3 years</i>- Clerk Absence Policy - <i>review in 3 years</i>- Financial Regulations - <i>review in 1 year</i>- Internal Controls Policy - <i>review in 1 year</i>
8.	TO REVIEW Grant applications to recommend to full council <ul style="list-style-type: none">- St Cleer Church - £1000 - Grass cutting- Cleerway Church - £500 - Toddler Group Rent
9.	Date of next meeting: 08.10.25

Meeting called by: Chair Cllr Jon Prinn

Agenda Signed by: Katie-Marie Goodwright – Clerk / RFO

Date: 03.09.25

clerk@stcleerparishcouncil.gov.uk