

ST CLEER PARISH COUNCIL

Minutes of the Full Council meeting of St Cleer Parish Council held on 25.02.2026, at 7pm at The Sports Pavilion, Sports Field, St Cleer.

Minutes written by Clerk Katie-Marie Goodwright on 26.02.26 Agenda points are in black and minutes are in blue

Minute Ref	Item
2026.02.2 5-1	<p>Persons Present/Apologies To note persons, present and receive apologies for absence.</p> <p>Minutes: Present - Clerk Katie-Marie Goodwright</p> <p>Cllrs Jon Prinn ▾ Sue Harbord ▾ Raymond Pearce ▾ Carol Ayres ▾ Mel Gymer ▾ Suzanne Horsfield ▾</p> <p>Cornwall Councillor: not Present</p> <p>Apologies received - Cllr Laybury, Cllr Sargeant</p>
2026.02.2 5-2	<p>Receive any Declarations of Interest from Members/Dispensations</p> <ul style="list-style-type: none"> - Disclosable pecuniary interests - Non-registrable interests - Declarations of gifts - Applications for dispensations <p>Minutes: Cllr Harbord declared interest in interest 12F&G due to payments to her - dispensation received to remain in the room but not to take part in discussion / vote if Cllr Prinn is called out as on call with ambulance</p> <p>Cllr Jon Prinn ▾ proposed to accept dispensation from Cllr Harbord in relation to item 12F&G</p> <p>Cllr Raymond Pearce ▾ seconded</p> <p>Outcome: Carried ▾</p>
2026.02.2 5-3	<p>Allow up to 15 Minutes for members of the public to address the council.</p> <p>Minutes: None present</p>
2026.02.2 5-4A	<p>DEFIBS</p> <ul style="list-style-type: none"> - TO REVIEW Defibs in the Parish that SCPC own or pay maintenance for, and agree any associated actions <ul style="list-style-type: none"> - A - TO CONSIDER maintenance contract with Duchy Defibs for the defib at the Pavilion to start in Nov 26 <p>Minutes:</p> <ul style="list-style-type: none"> - Previously agreed that SCPC would take over the defib in Nov 26 when current agreement ends - Defib maintenance is £205 + VAT without tracker, £325 with tracker. <p>A - Cllr Jon Prinn ▾ proposed to start maintenance contract with Duchy Defibs for the defib at the Pavilion for £205+ VAT per year (no tracker)</p> <p>Cllr Suzanne Horsfield ▾ seconded</p> <p>Outcome: Carried ▾</p>

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2026.02.2 5-4B	<ul style="list-style-type: none"> - B - TO CONSIDER invoice from Duchy Defibs for £325+VAT for the Market Inn Defib maintenance renewal <p>Minutes:</p> <ul style="list-style-type: none"> - Cllrs discussed to have on next agenda to review all defibs to have or not have trackers, and look to put all defibs under 1 annual package <p>B - Cllr Jon Prinn proposed to accept invoice from Duchy Defibs for £325+VAT for the defib at the Market Inn</p> <p>Cllr Raymond Pearce seconded</p> <p>Outcome: Carried</p>
2026.02.2 5-4B.1	<ul style="list-style-type: none"> - B.1 - TO CONSIDER Renewing this subscription ongoing <p>Minutes:</p> <ul style="list-style-type: none"> - Previously agreed for 1 year <p>B.1 Cllr Jon Prinn proposed to renew the Duchy Defibs subscription for the Market Inn defib on an ongoing basis</p> <p>Cllr Suzanne Horsfield seconded</p> <p>Outcome: Carried</p>
2026.02.2 5-4C	<ul style="list-style-type: none"> - C - TO CONSIDER the Parish Council taking over the maintenance for the defib at Crows Nest pub on an ongoing basis - to start ASAP <p>Minutes:</p> <ul style="list-style-type: none"> - Maintenance cost: £205 + VAT without tracker, £325+VAT with tracker - Cllrs discussed options for trackers with Duchy Defibs / SWAST. And review adding tracker at next meeting <p>C - Cllr Jon Prinn proposed for the Parish Council to take over the maintenance for the defib at Crows Nest pub, and to sign up to Duchy Defib for maintenance for £205 + VAT with no tracker, per year, on an on going basis</p> <p>Cllr Raymond Pearce seconded</p> <p>Outcome: Carried</p>
2026.02.2 5-4D	<ul style="list-style-type: none"> - D - TO CONSIDER adding Duchy Defibs to the F&GP TOR approved payments list for ongoing defib maintenance packages <p>Minutes:</p> <ul style="list-style-type: none"> - If we have 5+ defibs with Duchy they will give small discount <p>D - Cllr Jon Prinn proposed to add Duchy Defibs to the F&GP TOR approved payments list for approved ongoing defib maintenance packages</p> <p>Cllr Mel Gymer seconded</p> <p>Outcome: Carried</p>
2026.02.2 5-5	<p>Cornwall Councillor update: Cllr Smith</p> <p>Minutes: Not present</p>
	<p>Planning - TO RESOLVE to comment 'to support' 'to object' or 'to make no comment' on the on the applications below on the Cornwall Council planning portal:</p>

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<p>2026.02.2 5-6A</p>	<ul style="list-style-type: none"> - A - Ref. No: PA25/09405 - Proposed conversion and extension of existing barn to form dwelling (self build) - Derelict Barn Land West Of Pontus Peace Minions Liskeard PL14 5LP <p>Minutes:</p> <p>A - Cllrs discussed that the world heritage are against application due to harm to a designated heritage asset - discussed WH comments on the application. Due to these comments councillors agreed to object</p> <p>19.32 Cllr Prinn left the meeting due to being on call with ambulance service - Cllr Harbord took over as chair</p> <p>A - Cllr Sue Harbord ▾ proposed to comment "to object" ▾ application PA25/09405 on the Cornwall Council Portal</p> <p>Cllr Raymond Pearce ▾ seconded</p> <p>Outcome: Carried ▾</p> <ul style="list-style-type: none"> - B- Ref. No: PA26/00631 - Application for modification of a planning obligation dated 13th May 2022 in relation to application PA20/09665, to amend the housing tenure of the scheme to 100% affordable - Land North Of Hendra Close Darite Cornwall <p>and any other planning applications received before 12pm on 25.02.26</p>
<p>2026.02.2 5-6B</p>	<p>Minutes:</p> <p>B - Cllr Sue Harbord ▾ proposed to comment "no comment" ▾ application PA26/00631 on the Cornwall Council Portal</p> <p>Cllr Raymond Pearce ▾ seconded</p> <p>Outcome: Carried ▾</p>
<p>2026.02.2 5-7</p>	<p>Chairman's Announcements</p> <p>Minutes:</p> <ul style="list-style-type: none"> - Invited co-option applications - no election has been called so Chris Piper's vacancy can be filled by co-option
<p>2026.02.2 5-8</p>	<p>Clerk report</p> <p>Minutes:</p> <p>To note:</p> <ul style="list-style-type: none"> - CIL Expression of Interest for the skate park project funding was submitted 12.02.26 - will hear back by 31st March if we can progress to a full application - Completed Enhanced LMP claim form was submitted to Cornwall Council 03.02.26 - Off street parking order consultation replied to on 04.02.26 - copy of reply sent to councillors in drop box - EOI for the community highways improvement programme was submitted 04.02.26 for digital speed signs around the Parish - hope to hear back in April - Spoken to Cornwall Heritage trust about placing a grit bin at the St Cleer Well but this would not be permitted, but Cornwall Council will allow one outside of Jasper Studio - House on the bend in Tremar by the notice board will allow us to place a grit bin there to place bin - Oil was delivered 11.02.26- 6 bars now - Pavillion emergency lights have been replaced by Mark Rogers 03.02.26

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	<ul style="list-style-type: none"> - Grit was delivered 13.02.26 and put in our storage sheds by David Miller - Our Skate Park consultation has begun to end 6th April, so far we have had 125+ replies on the questionnaire, we have been doing facebook posts, posters, and sending out donation pledge emails / letters - Cornwall Council requested comments in relation to conditions about drainage for planning applications PA25/07446 - (Erection of new garage and store - Rosebank View Darite Liskeard PL14 5JP) - these were needed before today's meeting so all councillors had chance to comment on email - Comments from 2 councillors sent - Email sent to councillors about attending the eden project 16th March where Eden project is collaborating with Natural England, aiming to address the issues caused by soil compaction at the reserve due to high visitor footfall Golitha Falls - they would love to have some councillors go - please let me know if you can attend - Article going in the Granite post about our new footpath signs which Cllr Pearce has kindly helped with - Dave has checked the water meter at the Toilets - no sign of leaks or mis-read meter - now checking for meter accuracy - The HR committee met last week and have arranged 2 interviews for the temp clerk / RFO position. All Councillors are invited the HR meeting on the 04.03.26 to discuss appointing a candidate - We have a new regular hire for the Pavilion - drumming circle every 3rd Thursday evening - Woodlands and Wetlands have done the final tree cutting around the side of the Pavilion
2026.02.2 5-9	<p>Reports</p> <ul style="list-style-type: none"> - Health and Safety <ul style="list-style-type: none"> - TO RECEIVE February report received for the Pavilion, Horizon Play Park, Sportsground / skate park / Gym equipment / public toilets / allotments - Police - Since 1/11/26 to 29/1/26 there have been the following crimes in the St Cleer area that are disclosable. - Sending indecent images and harassment, Theft x 3, Fraud x 2 <p>Minutes:</p> <ul style="list-style-type: none"> - Health and safety report not received in time for meeting
2026.02.2 5-10	<p>Matters arising from previous minutes</p> <ul style="list-style-type: none"> - TO DECIDE if wood from felled trees is to be left or taken away from where trees were taken down after Storm Gioretti in January around the football field <p>Minutes:</p> <p>Cllr Sue Harbord ▾ proposed to leave wood from felled tree works in January around the football field</p> <p>Cllr Raymond Pearce ▾ seconded</p> <p>Outcome: Carried ▾</p>
2026.02.2 5-11	<p>TO REVIEW AND APPROVE previous full council meeting public and confidential minutes from 28.01.26</p> <p>Minutes:</p> <p>Cllr Raymond Pearce ▾ proposed to accept the public and confidential minutes of the last Full Council meeting held on 28.01.26 as accurate and correct</p> <p>Cllr Mel Gymer ▾ seconded</p> <p>Outcome: Carried ▾</p>
	<p>FINANCE</p> <ul style="list-style-type: none"> - A - TO RECEIVE monthly councillor reconciliation check report from previous month - carried out with Clerk and Cllr Gymer - one invoice had a £1 mistake on the total but the correct amount was paid - B - TO RECEIVE previous months bank reconciliation

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	<ul style="list-style-type: none"> - C - TO NOTE Clerk spend £20+VAT on Parish Map Poster for assisting with footpath maintenance as per financial regulation 9.5 - D - TO APPROVE invoice from SLCC for £210 + VAT for temp Clerk / RFO job advertising (HR committee agreed clerk to agree associated costs for advertising that Clerk deems appropriate minute ref HR2026.01.14.-9 - E - TO RETROSPECTIVELY APPROVE invoice from Boiler juice for oil £898.88 - Clerk paid straight away as spend was authorised minute ref 2026.01.28-33 - F - TO APPROVE Expense to Cllr Harbord for £417.65 for grit - clerk unable to make payment as would have taken her above card limit due to other spend - G - TO APPROVE payment Schedule for February 2025
<p>2026.02.2 5-12</p>	<p>Minutes: A&B received, C noted</p> <p>SELECT ▾</p>
<p>2026.02.2 5-12D</p>	<p>D - Cllr Sue Harbord ▾ proposed to approve invoice from SLCC for £210 + VAT for temp Clerk / RFO job advertising Cllr Suzanne Horsfield ▾ seconded Outcome: Carried ▾</p>
<p>2026.02.2 5-12E</p>	<p>E - Cllr Suzanne Horsfield ▾ proposed to retrospectively approve invoice from Boiler juice for oil £898.88 Cllr Carol Ayres ▾ seconded Outcome: Carried ▾</p>
<p>2026.02.2 5-12F</p>	<p>F - Cllr Harbord abstained from the discussion vote due to interest / approved dispensation - just read out the agenda item Cllr Suzanne Horsfield ▾ proposed to approve expense to Cllr Harbord for £417.65 for grit Cllr Raymond Pearce ▾ seconded Outcome: Carried ▾</p>
<p>2026.02.2 5-12G</p>	<p>G- Cllr Harbord abstained from the discussion / vote due to interest / approved dispensation - just read out the agenda item and ready through payment schedule Cllr Raymond Pearce ▾ proposed to approve payment schedule for February 2025 Cllr Mel Gymer ▾ seconded Outcome: Carried ▾</p>
	<p>GRIT BINS</p> <ul style="list-style-type: none"> - A - TO RECIND motion 2026.01.28-20I to buy grit bins for approx £100 each as they need to be purchased via Cornwall Council for cornwall council to fill them once a year <p>Minutes: A - Cllr Sue Harbord ▾ proposed to rescind motion 2026.01.28-20I to buy grit bins for approx £100 each as they need to be purchased via Cornwall Council for cornwall council to fill them once a year</p>

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<p>2026.02.2 5-13A</p>	<p>Cllr Raymond Pearce ▾ seconded Outcome: Carried ▾</p> <ul style="list-style-type: none"> - B - TO CONSIDER purchasing 7 x 200l grit bins as per previous meeting from Cornwall Council for £283.34 ex VAT each <p>Minutes: B - For the below locations:</p> <ul style="list-style-type: none"> - Tremar bend by notice board - x1 - Hazard post outside jasper studio - x1 - Pavillion - x1 - Crows nest replacement - x1 - Redgate replacement - x1 - Spares - x2 - Cllrs discussed to only purchase bins for new locations from Cornwall Council (Tremar bend and Jasper studio) - as the rest are replacements - To purchase other bins elsewhere, up to value of £150 each <p>B - Cllr Suzanne Horsfield ▾ proposed to purchase 2 x 200l grit bins from Cornwall Council for £283.34 ex VAT each for new locations at Tremar bend and Jasper Studio, and buy 5 others elsewhere up to £150 each</p>
<p>2026.02.2 5-13B</p>	<p>Cllr Raymond Pearce ▾ seconded Outcome: Carried ▾</p> <ul style="list-style-type: none"> - C - TO CONSIDER request from member of the public / Cornwall Cllr Sean Smith to place and fill and grit bin at Siblyback entrance from Golitha road https://maps.app.goo.gl/2CD7XnurSu2GscMG9 <p>Minutes: C - Checked from the previous meeting that location falls within the parish boundary. Councillors discussed at length</p> <p>C - Cllr Raymond Pearce ▾ proposed not to place grit bin at the Siblyback entrance from the Golitha road location https://maps.app.goo.gl/2CD7XnurSu2GscMG9</p>
<p>2026.02.2 5-13C</p>	<p>Cllr Carol Ayres ▾ seconded Outcome: Carried ▾</p>
<p>2026.02.2 5-14A</p>	<p>TO REVIEW insurance renewal quotes from Gallagher:</p> <ul style="list-style-type: none"> - A - TO CONSIDER General insurance renewal quote is £3992.93 - renews 1st March <p>Minutes: A - Cllr Sue Harbord ▾ proposed to accept general insurance quote from Gallagher for £3992.93 for 26/27 Cllr Raymond Pearce ▾ seconded Outcome: Carried ▾</p> <ul style="list-style-type: none"> - A.1 - TO CONSIDER Gallagher’s Long Term agreement insurance option for 3 years at an LTA premium of £3,992.93 for general insurance <p>Minutes:</p>

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2026.02.2 5-14A.1	<ul style="list-style-type: none"> - In order to ensure stable rate Cllrs discussed good option to go with 3 year agreement, especially with clerk going on maternity leave <p>A.1 - Cllr Carol Ayres proposed to accept Gallagher's Long Term agreement insurance option for 3 years at an LTA premium of £3,992.93 for general insurance</p> <p>Cllr Raymond Pearce seconded</p> <p>Outcome: Carried</p>
2026.02.2 5-14B	<ul style="list-style-type: none"> - B - TO CONSIDER - Cyber insurance renewal quote is £367.36. - renews 1st March <p>Minutes:</p> <p>B - Cllr Raymond Pearce proposed to accept Gallagher's Cyber insurance renewal quote for £367.36 for 26/ 27</p> <p>Cllr Suzanne Horsfield seconded</p> <p>Outcome: Carried</p> <p><i>20.05 Cllr Prinn returned to the meeting and resumed as chair</i></p>
2026.02.2 5-15	<p>TO RECEIVE decision of breached code of conduct notice against Cllr Sargeant</p> <p>Minutes:</p> <ul style="list-style-type: none"> - Received - Cllr Prinn made complaint due to Cllr Sargeant conduct towards the Clerk - Breach of code of conduct found - Cllr Sargeant to apologise to the clerk with 28 days of the notice dated 29th Jan 2026 - This decision is currently being appealed by Cllr Sargeant
2026.02.2 5-16	<p>TO CONSIDER applying for LMP grant of £1867.54 for 2026 -2027, to cut Gold and silver footpaths</p> <p>Minutes:</p> <p>Cllr Jon Prinn proposed for the clerk apply for the LMP grant of £1867.54 for 2026 -2027, to cut gold and silver footpaths</p> <p>Cllr Raymond Pearce seconded</p> <p>Outcome: Carried</p>
2026.02.2 5-17	<p>TO DISCUSS if the council would like to make comment on the Golitha Falls NNR Draynes Wood Public Consultation</p> <p>Minutes:</p> <ul style="list-style-type: none"> - Cllr Pearce attended meeting at Golitha falls previous week, reported good works by Natural England and Eden Project to improve the woodland - Councillors discussed that they supported proposed plans to improve the woodlands <p>Cllr Jon Prinn proposed to comment to support the proposed plans on the Golitha Falls NNR Draynes Wood Public Consultation, to add comments about concerns on parking at Inkies, and the need to look at more or better parking</p> <p>Cllr Raymond Pearce seconded</p> <p>Outcome: Carried</p>
2026.02.2 5-18	<p>Date of next meeting: 25th March 2026</p> <p>Minutes:</p>

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	All councillors are invited to the HR meeting on the 4th March due to discussing recruitment for Temp Clerk / RFO, to ensure all councillors are involved.
2026.02.2 5-19	<p>*Proposal to restrict meeting and exclusion of the press and public for a closed session - 1960 Public Bodies (admission to Meetings) act s1 (2)*</p> <p>Minutes:</p> <p>Cllr Jon Prinn proposed to restrict meeting and exclusion of the press and public for a closed session - 1960 Public Bodies (admission to Meetings) act s1 (2)* to discuss quotes</p> <p>Cllr Mel Gymer seconded</p> <p>Outcome: Carried</p>
2026.02.2 5-20	<p>To CONSIDER quote from Husband Tree and Maintenance for cutting of Gold and Silver footpaths for 2026/2027</p> <p>Minutes:</p> <ul style="list-style-type: none"> - Cllrs discussed getting additional quotes by putting advert on social media to invite quotes for cutting footpath - advertise for 2 weeks <p>ITEM TO BE ROLLE TO NEXT MEETING</p>

Meeting closed at: 20.30

To be ratified by full council on: 25.03.26

Signed by:

Signed:

Date signed:

Note for minutes viewed from our website from - only draft minutes are uploaded to the website from 12.03.25. Where drafted minutes require changes upon ratification, a modified document will be uploaded to the website with changes highlighted