

ST CLEER PARISH COUNCIL

Minutes of the Finance and General Purposes Committee meeting of St Cleer Parish Council held on 24.06.26 at 17:45pm at The Sports Pavilion, Sports Field, St Cleer.

Minutes written by Locum Clerk Anita James on 30 June 2026

Agenda points are in black and minutes are in blue

Minute Ref	Item
F2026.24.06-1	To Elect the Chair of the F & GP Committee Cllr Raymond Pearce proposed Cllr Sue Harbord as the chair of the Finance & General Purposes Committee Cllr Sue Harbord seconded Outcome: Carried
F2026.24.06-2	TO NOTE persons, present and receive apologies for absence. Jon Prinn Present - Anita James Cllrs Sue Harbord, Raymond Pearce and James Emuss. Apologies received Cllr Jon Prinn.
F2026.24.06-3	TO RECEIVE any Declarations of Interest from Members/Dispensations - Disclosable pecuniary interests - Non-registrable interests - Declarations of gifts - Applications for dispensations None declared: No declarations of interest or dispensations received.
F2026.24.06-4	Allow up to 15 Minutes for members of the public to address the council. None present
F2026.24.06-5	TO REVIEW AND APPROVE previous F&GP meeting minutes 15.04.26 Cllr Raymond Pearce proposed to accept the minutes of the last Finance meeting held on 15.04.26 as accurate and they were signed by the Chair. Cllr Sue Harbord seconded Outcome: Carried
F2026.24.06-6	TO CONSIDER grant application - Joyful Bus Stop Darite and Tremor bus stops both need updating. The RFO confirmed that there is £2,500 for repairs in 2026/27 budget that could be used for the project. Cllr Raymond Pearce proposed to grant £1,000 to the Darite bus stop project from 2026/27 financial year budget. Cllr James Emuss Seconded Outcome: Carried

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F2026.24.06-7	A- TO CONSIDER the slight change in the use of the grant made to Tregovenek Community Gardens Cllr Raymond Pearce proposed to accept the use of the grant from the field kitchen to a field shelter in the grant made to Tregovenek Community Gardens Cllr James Emuss Seconded Outcome: Carried Council RESOLVED to move to a confidential session due to the nature of the business with the exclusion of the public and press to discuss as defined under the Public Bodies (Admission to meetings) Act 1960 B-TO DISCUSS the scope of work of a supplier used by the Council Cllr Raymond Pearce proposed that the original terms of the understanding with the supplier would suffice and to do otherwise would contravene the Councils Standing Orders and Financial Regulations. Cllr Sue Harbord seconded Outcome: Carried
F2026.24.06-8	TO DISCUSS the Reserves and Investment policy wording Resolved: That the Council noted the Internal Auditor's observation that the General Fund Reserve stood at £29,331.40 as 31 March 2026, which is below the Council's current target reserve of approximately £50,000 (equivalent to six months' net revenue expenditure) as set out in the Reserves Policy. The Council noted that the current level of General Fund Reserves remains within the range of between three and twelve months' net revenue expenditure recommended by the <i>Practitioner's Guide (2026)</i> for smaller authorities. Members acknowledged that the shortfall against the existing target has arisen over a number of years and that rebuilding reserves to the previous target would take time. It was resolved that the Council would continue to rebuild the General Fund Reserve through prudent budgeting and sound financial management. It was further resolved to amend the Reserves and Investment Policy so that the Council's minimum General Fund Reserve is stated as at least three months' net revenue expenditure, in line with the recommendations contained within the <i>Practitioner's Guide (2026)</i>. The Council will continue to review the adequacy of its reserves annually as part of the budget-setting process and may build reserves above this minimum where financial circumstances require. Cllr Sue Harbord proposed to change the reserves policy to hold at least three months reserves in line with the 2026 Practitioners Guide

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	Cllr Raymond Pearce seconded Outcome: Carried
F2026.24.06-9	Date of next meeting 22 July 2026 Agenda items by the 10 July

Meeting closed at: 18:55

Date signed: