

ST CLEER PARISH COUNCIL

Minutes of the Full Council Meeting

held on Wednesday 24 June 2026 at 7.00pm at The Sports Pavilion, Sports Field, St Cleer

Reference	Item
2026.06.24-1	To RECEIVE any apologies Present: Temporary Clerk/RFO Anita James; Cllrs Sue Harbord, Raymond Pearce, Carol Ayres James Emuss, Mel Gymer and Suzanne Horsfield. Apologies: Cllrs Jon Prinn and Clive Sargeant (apologies received and accepted). In attendance: Cornwall Councillor Sean Smith; three members of the public.
2026.06.24-2	To RECEIVE any councillor's Declarations of Interests and, or dispensations. - Disclosable pecuniary interests - Non-registrable interests - Declarations of gifts - Applications for dispensations No declarations of interest, dispensations, non-registrable interests or declarations of gifts were received.
2026.06.24-3	PUBLIC FORUM (15 mins max, 3 minutes per a person only) • A member of the public referred to a previous email sent to the Clerk and asked a question regarding the inspection of accounts. • A resident raised concerns over visibility at the junction of Tremar Coombe and the public highway. Cornwall Councillor Sean Smith reported that, as Tremar Coombe is a private access onto the public highway, Highways has no statutory duty to provide or maintain visibility from it. Should the community wish to pursue improvements, this would need to proceed via the Cornwall Highways Improvement Programme (CHIP), subject to local support.
2026.06.24-4	To Approve the minutes from the previous meeting on the 27 May 2026 and the Chair to sign. RESOLVED: The minutes of the Full Council meeting held on 27 May 2026 were approved as a correct record and signed by the Chair. <i>Proposed: Cllr Raymond Pearce / Seconded: Cllr Sue Harbord / Carried</i>
2026.06.24-5	To Receive Cornwall Councillor Sean Smith's report (max 5 mins) • Highways: visibility concerns at Tremar Coombe and speeding concerns at Treheavey remain ongoing; a quotation has been obtained for traffic-calming measures at Treheavey. Residents are encouraged to continue reporting highway defects. • Golitha Falls: access, parking and visitor-management concerns continue; Highways is considering seasonal parking restrictions, and Cllr Smith supports a review of parking arrangements. • Community resilience: Cllr Smith visited Cornwall Council's Emergency Control Centre to discuss severe weather, flooding and power-outage planning. • Community Chest Fund: now open for applications, with interest expressed in support for the Air Rifle Club, bus shelter improvements and Blind Veterans UK. • Cornwall Council asked whether the Parish Council wishes to formally express a view on the Southwest Water Emergency Plan.
2026.06.24-6	To Receive Chairman's Report (max 5 mins) The Chair thanked previous Chairs and Councillors for their support during his induction to the role.

2026.06.24-7	TO RECEIVE the Clerk's report: - Public rights and accounts have been published and sent to the External Auditor. - Cornwall Council has been booked to carry out the 2026/27 internal audit. - Sixty-two allotment rents have been collected; five remain outstanding, with three reminders issued. - Councillors are reminded that updated Register of Interests forms are required by 29 June 2026, following a change in legislation regarding the omission of addresses. - The football club is ensuring all compliance requirements are met regarding the tuck shop. - A quotation has been requested from a supplier for additional path cuts and at least one bridge.
2026.06.26-8	Planning - TO RESOLVE to comment 'to support' 'to object' or 'to make no comment' on the on the applications below on the Cornwall Council planning portal and any other planning applications received before 12pm on 22.06.26: PA26/03129 — 2 Lampretten Cottages, St Cleer, Liskeard, Cornwall PL14 6RR Listed Building Consent for a surface-mounted electricity meter box to the exterior of the rear wall. RESOLVED: To support the application. <i>Proposed: Cllr Sue Harbord / Seconded: Cllr Raymond Pearce / Carried</i> PA26/03665 — 1 Davy Close, Tremar Coombe, Liskeard, Cornwall PL14 5SG Lawful Development Certificate for a proposed single-storey flat-roof extension to form a ground-floor shower room. RESOLVED: To make no comment. <i>Proposed: Cllr James Emuss / Seconded: Cllr Raymond Pearce / Carried</i> PA26/03453 — Jensome, Higher Tremar, Liskeard, Cornwall PL14 5HP Certificate of lawfulness for a proposed single-storey extension on the south-eastern elevation. RESOLVED: To make no comment. <i>Proposed: Cllr Sue Harbord / Seconded: Cllr Raymond Pearce / Carried</i>
2026.06.26-9	Update on last month's Actions - Memorial Gardens: new fencing installed; grass cut. - MUGA: quotation to be obtained for replacement boards. - Allotments: grass cutting completed. - Pavilion gate: quotation to be asked for from three suppliers. - Trethevy Quoit signage: Clerk liaising with Cornwall Heritage Trust. - Damaged car-park fence: Clerk to write to the resident concerned. - Abandoned vehicle in the public car park: reported to police; details forwarded by Cornwall Council. - Stored pallets/grit boxes: a commercial licence is required for removal. ACTION — Clerk to ask Cornwall Council to collect; pallets to be retained for use. - Reserves and Investment Policy: RESOLVED: To accept the Finance Committee's recommendation to amend the Investment and Reserves Policy so that the Council holds a minimum of three months' general reserves. <i>Proposed: Cllr Sue Harbord / Seconded: Cllr Raymond Pearce / Carried</i>

2026.06.26-10	Reports- To NOTE - Representative meetings - Health and Safety - TO RECEIVE Mays's report for the Pavilion, Horizon Play Park, Sportsground / skate park / Gym equipment / public toilets / allotments, and Memorial Garden Hazard ID The Council received and noted the Health and Safety report for the Pavilion, Horizon Play Park, Sportsground, skate park, gym equipment, public toilets, allotments and Memorial Garden hazard identification.
2026.06.26-11	TO CONSIDER reducing the level of service received from WT Consultancy. WT Consultancy advised that monthly fire-safety checks (fire doors, emergency lighting, extinguishers and detectors) must continue under the Regulatory Reform (Fire Safety) Order 2005, but that the package could be reduced to half-day visits, halving the cost, with one month's notice. RESOLVED: To move to a half-day package, reducing the monthly cost from £550 to £225, with effect from August 2026. <i>Proposed: Cllr Sue Harbord / Seconded: Cllr James Emuss / Carried</i>
2026.06.26-12	TO APPROVE the recommendation of the Finance Committee to support the aims and objectives of the Joyful Bus Stop Community Project and any proposed grant. RESOLVED: To accept the Finance Committee's recommendation and award a grant of £1,000 to the Darite bus stop project. <i>Proposed: Cllr Suzanne Horsfield / Seconded: Cllr Mel Gymer / Carried</i>
2026.06.26-13	FINANCE ● TO RECEIVE monthly councillor reconciliation check report from previous month ● TO RECEIVE previous months bank reconciliation- Council received. ● TO NOTE clerks, spend £278 Adobe software ● TO APPROVE payment Schedule for June 2026 • The monthly councillor reconciliation check report for the previous month was received. • The previous month's bank reconciliation was received. • Clerk's spend of £278 on Adobe software was noted. RESOLVED: To approve the payment schedule for June 2026, as read out by Cllr Sue Harbord. <i>Proposed: Cllr Sue Harbord / Seconded: Cllr Raymond Pearce / Carried</i>
2026.06.26-14	TO NOTE the slight change in the use of the grant made to Tregovenek Community Gardens as recommended by the Finance Committee from Field Kitchen to Field Shelter The Council noted the Finance Committee's approval of a minor change in the use of the grant awarded to Tregovenek Community Gardens, from a Field Kitchen to a Field Shelter.
2026.06.24-15	Date of next meeting: 22 July Agenda items by the 10 July 2026 Meeting closed at 8:30pm